



ADVISING
COMMUNITIES

AC Chair Newsletter – April 2023

Hello AC Chairs and AC Cluster Reps,
The newsletter is long but filled with much important information. We hope you will take some time to review all the information.

Advising Community Division Communication Channels

We have a few different communication channels. Certainly, you all get this because you are on the listserv. Occasionally people will solicit feedback and share ideas on our other communication channels. The two official channels outside of the listserv that we use are as follows:



Facebook – [NACADA Advising Communities Division](#)



Slack - [Join the Slack Team Today](#)

Mid-Year Leadership Meeting

Each April, the Board of Directors, Council, and Executive Office staff hold a mid-year leadership meeting. This year's meeting was held virtually and the focus point of the meeting was associated with reviewing the benchmarking process associated with the updated Strategic Goals of the association. In the coming months, the Council will take the benchmarks and task various parts of the association with responsibilities associated with each benchmark within the strategic goals.

At the mid-year meeting, the executive office also shared the spring membership demographics. Attached you will find this information.

2023 Global Advising Week (April 30 – May 6)

Consider ways in which your Advising Community can be involved in celebrating advisors during this week! Visit our webpage for additional information:

<https://nacada.ksu.edu/Community/NACADA-Global-Advising-Week.aspx>

2023 Annual Conference Updates

Proposal Reviews

Thank you so much for your time and dedication to reading through the reviewer feedback and providing summarized responses for both the conference committee and the proposal submitters. This process is extremely important to the overall health of the annual conference and ensuring that the conference experience is filled with quality sessions. Attached to this newsletter you will also find a breakdown of proposal statistics which include # of proposals for each chair, number of readers for each AC, Average # of proposals per reader, # of proposals by matching keyword and Number of proposals by matching AC. If you have any questions, comments or ideas for how to improve the process or training opportunities, please reach out to your Cluster Representative or Gavin/Tony.

Speaking of proposal reviews, a few of you have inquired about sending a thank-you to those members who reviewed proposals for your advising community. If you would like to send a thank-you to your members, please reach out to Liz (lizabeth@ksu.edu) and she can provide a list of your volunteers.

Division and Leadership Meetings at Annual Conference

We know some of you have questions about when you should arrive at the Annual Conference and what meetings you are being asked to attend. The Board of Directors has solicited feedback from Council, and others, and we anticipate having a final leadership meeting schedule in the next few weeks. If you want to reserve a room now, you may consider trying to be sure you are available for the afternoon of October 3rd, but we'll update you once we have final confirmation.

Community Meetings at Annual Conference

Information regarding the time and location for Advising Community meetings at Annual Conference should be sent out in May and should be confirmed by early June. The Advising Community Chair is required to lead their Community meeting and will be notified of their scheduled meeting at the same time that presenters are notified of conference sessions. Chairs will work with EO staff to draft the abstract for the session for inclusion in the Annual Conference program. Training and support will be provided by the Division as we near Annual Conference regarding how to prepare and host your Community Meeting. Begin thinking of any tips and best practices you would like to share!

Virtual Community Meetings Post-Annual Conference

The opportunity to host a Virtual Advising Community meeting following the Annual Conference will be available again this year. Although Community meetings in-person at Annual Conference are required of every AC, the post-conference virtual meetings are *optional*. Chairs may choose to host a virtual meeting to reach community members who may not have been able to attend the in-person meeting. The content and focus of this meeting should be a duplicate of what was shared at Annual Conference, but in a virtual format.

- Virtual Meeting time slots will be available November 1 - 18, 2023.
- Meeting length will be kept to 45 minutes.
- Sign up for a meeting time slot by September 1st:
<https://www.signupgenius.com/go/9040944AFAB22A57-acdvirtual>

Juried Art Exhibition at Annual Conference

Submissions due May 19th, 2023: Visit the website for additional information and guidelines: nacada.ksu.edu/Events/Annual-Conference/Art-Exhibition.aspx.

2023 ACD Service Awards

Know of a community member that has given exceptional service to a Community, Cluster, or the Division? Nominate them for an [ACD Service Award](#)!!

Nominations are open for the annual **Advising Community Division Service Awards**. **The application deadline is May 1st**. We have a maximum of 9 awards we can award. Past nominees who have not been recognized, may be submitted for consideration again. Nominees need not be appointed steering committee members but can be any member of the Advising Community who has gone above and beyond. Chairs and Cluster Reps may be nominated as well! Please see the following page for more information:

<https://nacada.ksu.edu/Programs/Awards/ACD-Service-Awards.aspx>.

ACD Service Awards Committee: We have received enough volunteers to serve the ACD Service Awards Committee. Thank you to the following leaders for being willing to review the nominations:

Committee Chair: Alanna Bitzel (The University of Texas at Austin)

Committee Members: Amy Sosanko (Community College of Allegheny County), Jamie Heck (University of Cincinnati), Dana Hebreard (Aquinas College), Galina Bennett (Jackson State University), Donna Malaski (Kellogg Community College), Olivia Miller (University of Missouri-Kansas City), , Jill Oberfeiting (Tusculum University), Kelci Kosin (Columbia College Chicago), and Wiona Porath (Johns Hopkins University).

Bylaws Updates

We are currently working to make one additional bylaw amendment request. Currently cluster representatives are appointed positions, and as such have been excluded from voting for the elected advising community division representative. Our goal in a proposed amendment is to make it so all appointed and elected leaders of our division (and others) are able to vote for leaders within their respective divisions.

Cluster Representative Applications are now open

Applications for 2023-25 Cluster Rep positions are now open and will be **due May 5, 2023**. Outgoing and former ACD Chairs (or former CIGD Commission or Interest Group Chairs) are eligible to apply. An email will be sent to those that qualify. This is a vital and growing role for the Division so if you wish to mentor new Chairs, we would love to see your application!).

In case you are interested in knowing the responsibilities of a Cluster Representative, here are a few points. The Division holds monthly meetings via Zoom with the Division Representatives and the Cluster Representatives that form the Division's Steering Committee [[Steering Committee Information](#)]. We also hold a Steering Committee lunch or dinner at Annual Conference on the day of our Division Meeting. Throughout the year, we ask for participation in specific working groups to meet the annual Division goals, beyond working with the Advising Communities in your cluster.

You can view the Cluster Rep Self-Assessment Rubric to get a more detailed look at expectation by [clicking here](#).

Incoming Leaders Transition

Elected and Appointed Leaders

Please consider reaching out to newly elected and appointed leaders in the Advising Community Division. Liz will work on facilitating an introduction via email between current and incoming leaders. New leaders will be added to the Division's listserv by the end of May. An email will be sent out shortly after on behalf of the Division with contact information. New leaders are not yet required to assume any Chair responsibilities until their term starts in October, but an invitation may be extended later this summer for leaders to attend any meetings or connect with the current Chair to create a seamless transition. Incoming leaders will be added to NACADA listservs June 1st.

NACADA Leadership Engagement Program (N-LEP)

Incoming leaders will be added to the N-LEP course by the end of this month with an anticipated target completion date of August 30th. Cluster Reps, please encourage incoming leaders to complete the course and assist with any questions leaders may have as they move through the modules.

Appointing Leaders for Vacant Advising Communities

We currently have a number of advising communities that will require the division leaders to appoint chairs, rather than elect chairs. Our goal is to always have elected leaders, but situations do arise that require us to appoint leaders. In appointing leaders, we strive to utilize a formal process that ensures a fair review of any eligible member who is interested and applies. We will be sending an e-mail to the official membership rosters of the advising communities that need an appointed chair. We will review self-nominations in the next month in order to make appointments in time for a smooth transition depending on the cycle for each advising community chair appointment. You can see which advising communities need appointed leaders, as well as the form to submit for the appointment process by [clicking here](#).

Website Updates

We believe that most website updates have been completed at this point. If there are urgent requests that have been previously submitted, and they are still not showing, please go ahead to check in on that specific request to bump it up. Liz will continue to make updates to the appointed steering committees for each Advising Community. Further, modules on the webpages are being updated to provide consistency between all Advising Communities pages.

New website requests: To assist on streamlining requests, cut down on emails, and mimic a similar process to the event requests, we will use a form moving forward to request website updates. Please complete the [ACD Website Update Request Form](#) to request any new updates to the NACADA AC webpages.

Tip of the Month

As we noted before, this section is designed to include a tip to help chairs be effective in their roles. This may include a wide range of ideas, so if you have one you would like to share, please e-mail Tony at tlazarowicz2@unl.edu.

Often chairs and steering committees may feel the summer is not a good time to host advising-community sponsored events. There is often concerns that people will not participate or are not available for summer programming. We encourage you to think strategically about how and when to engage your members during the summer to help ensure members stay engaged with your advising community. This could be a virtual event, ensuring there's active content being

posted on your social media channels, starting a regular thread on your listserv, or just hosting an open forum.

MISC

- Please continue to review the [2022-2023 Advising Community Chair Timeline](#) to plan your time accordingly over the next few months.
- Looking for a past AC Chair Newsletter? Don't dig through multiple emails! Find a copy of any past Division newsletters on the ACD Leaders Resource web page here: <https://nacada.ksu.edu/About-Us/NACADA-Leadership/Advising-Communities-Division/ACD-Leader-Resources.aspx>

Thanks again and have a great end of the week. As always, please reach out to us if you have any questions, comments, or concerns.



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Tony Lazarowicz
ACD Representative, 2022-2024
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Liz Alcántara
Executive Office Liaison
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SPRING 2023 Advising Community Member Counts
Total Membership = 14,077

ADVISING COMMUNITY	Member Count	% mbrs
AC801 - Academic Coaching	1,324	9.41%
AC401 - Adult Learners	718	5.10%
AC101 - Advising Administration	1,508	10.70%
AC102 - Advisor Training & Development	1,959	13.92%
AC802 - Appreciative Advising	817	5.80%
AC103 - Assessment of Advising	997	7.08%
AC201 - Business Majors	592	4.21%
AC702 - Canada	118	0.82%
AC901 - Career Advising	853	6.06%
AC902 - Distance Advising for Online Ed	558	3.96%
AC202 - Education Majors	275	1.95%
AC804 - Faculty Advising	267	1.90%
AC505 - First Gen College Student Advising	1,740	12.38%
AC402 - First-Year Students	2,037	14.47%
AC504 - Global Engagement	263	1.87%
AC204 - Graduate & Professional Students	409	2.91%
AC302 - Health Professions Advising	678	4.82%
AC404 - High Achieving Students	469	3.33%
AC801 - High School to College Advising	459	3.26%

ADVISING COMMUNITY	Member Count	% mbrs
AC708 - Hispanic and Latine Success	44	0.31%
AC701 - HBCUs	203	1.44%
AC802 - LGBTQA Concerns	438	3.11%
AC303 - Liberal Arts	526	3.74%
AC806 - Peer Advising & Mentoring	522	3.71%
AC804 - Prob/Dis/Rein. Issues	912	6.48%
AC705 - Small Colleges & Universities	353	2.51%
AC406 - Social Justice	462	3.28%
AC301 - STEM Advising	916	6.51%
AC405 - Student Athletes	404	2.87%
AC501 - Students with Disabilities	333	2.37%
AC707 - Students w/ Experiences in the Foster Care System	67	0.48%
AC904 - Technology in Advising	836	5.94%
AC808 - Theory, Philosophy, & History of Advising	487	3.46%
AC502 - Transfer Students	1,444	10.26%
AC706 - Two-Year Colleges	907	6.44%
AC805 - Undecided & Exploratory Students	1,038	7.37%
AC503 - Veterans, Military Students/Family	276	1.96%
AC806 - Well-Being & Advisor Retention	907	6.44%

Attachment: 2023 ACD Proposal Statistics

Name	Track	Community ID	email	ACD Name	# of Comm Spon Sessions	# of Proposals on Chair Page	# of readers	Avg. # of Proposals per Reader	# of Proposals by Matching Keyword	# of Proposals by Matching AC
Jenna Nobill	NCR	NCR	jenna.no	N/A	N/A	94	124	6.9	N/A	N/A
Sophia Everett	PO	PO	severett	N/A	N/A	53	58	6.9	N/A	N/A
Amber Bollinger	PRE	PRE	ambec.bo	N/A	N/A	42	60	6.9	N/A	N/A
Wendy Trostel	SP	SP	wytroel	N/A	N/A	34	59	4.5	N/A	N/A
Nicole Leonard	SD	AC	nml@ga	Advising & Academic Coach	2	26	15	8.9	13	10
Shannon Johnson	ASP	AL	shannon.j	Advising Adult Learners	2	28	20	6.7	11	14
Jason Barkemeyer	AA	AA	jbarkem	Advising Administration	2	79	83	7-10	65	70
Kassandra Sereno	ASP	FC	ksreno	Experiences in the Foster C	2	13	7	5.6	2	3
Katelyn Talbott	ASP	AG	ktalbott	Advising Graduate & Profes	2	19	16	5.7	12	9
Mykal Beorchia	SD	AP	mykal.be	Apprentice Advising	2	31	15	8.9	26	16
Dana Helmeard	CA	CA	dnh005	Career Advising	2	23	12	6.8	25	16
Kati Larsen	ASP	DE	kati.larsen	Distance Education Advising	2	22	12	5.6	9	9
Sharon Hay	ASP	PD	shay@ir	Probation/Demission/Reinst	2	17	14	5.7	20	10
Monica Cottrell	ASP	TS	cottrellm	Advising Transfer Students	2	29	26	5.7	12	16
Holly Williams	ASP	VT	hwpaug	Veterans, Military Students	2	20	10	5	4	4
Katid Eakin	ASP	PY	kateid@ay	Advising First-Year Students	2	27	18	6.7	42	20
Anna Van Oosterberghe	ASP	HA	aanovet	Advising High Achieving Stu	2	9	10	5.6	4	6
Alanna Bittel	ASP	SA	Alanna.B	Advising Student Athletes	2	16	10	5.7	5	5
Julie Starwood	ASP	SD	Julie.star	Advising Students with Disa	2	7	10	6.7	6	7
Banks Blair	TD	TD	bbblair	Advisor Training & Develop	2	108	96	10-11	81	99
Jennifer Hodges	AE	AS	jhodges	Assessment of Advising	2	16	24	6.8	19	14
Wendy Stephens	AMS	AB	Stephen	Business Majors	2	18	10	6.7	5	6
Margaret Colton	IGA	ON	margaret	Canadian Advising	0	8	7	6	0	1
Shawntae Harris Mintline	AMS	EM	gsh45	Advising Education Majors	2	15	7	6.7	8	4
Samantha Gierstan	FWA	FA	sansath	Faculty Advising	2	16	16	6.7	10	7
Sandra Avalos	ASP	FG	savalos	First Generation College Stu	2	22	16	5.6	11	13
Margaret Mbindyo	IGA	ES	margaret	Global Engagement	2	8	10	6	4	8
David Owen	ASP	HP	dowen	Health Professions	2	15	11	5.6	5	4
Raba Vast	ASP	HS	rvest@un	High School to College	2	12	11	7	7	12
Nicole Gonzalez	ASP	HL	nicoleg	Hispanic and Latine Student	2	14	7	5.6	3	4
Galina Bennett	ASP	HB	galina.u	HBCU Advising	2	15	7	5	0	2
Cody Harrison	DIS	IG	christoph	LGBTQ+ Advising and Advoc	2	29	11	8-11	8	8
Kirsten Bonnie Pitcock	AMS	LA	kipitcock	Liberal Arts Advisors	1	14	8	5-6	3	3
Eva Miller	FWA	FA	emiller	Peer Advising & Mentoring	2	19	21	6.8	23	18
Lisa Brancato	AMS	EN	lbrancat	Business Science, Technology, Engin	2	18	16	5.6	6	8
Jill Oberholtinger	ASP	SC	joberhol	Small Colleges & Universiti	2	20	9	5	3	4
Amy Korthank	DIS	SI	amy-kor	Social Justice	2	45	25	8-11	11	25
Diana Thompson	TSM	TA	dianath	Technology in Advising	2	26	33	6.8	25	23
Ryan Schedel	SD	TP	ryan.sche	Theory, Philosophy & Histo	2	33	25	8-11	26	23
Donna Malacki	ASP	ZY	MalackiD	Two-Year Colleges	2	31	14	5.6	19	10
Myc Wiatrowski	CA	UN	michwata	Undecided & Exploratory St	2	23	20	6.8	25	18
Olivia Miller	HW	WB	olivia.r.m	Well-Being & Advisor Retee	2	60	74	6-10	75	51